

Volunteer Policy

St Andrew's United Reformed Church was founded in 1853 as a Presbyterian Church and joined the United Reformed Church, when it was created in 1972. In recent years its membership has declined as the congregation has aged. It is a gathered church, but about 15 years ago it began to participate more actively in its local community and various organisations began to hire its facilities, a hall, kitchen and other rooms, as well as its church. A number of those hiring organisations use the facilities regularly and some have volunteers helping them. The St Andrew's members do not use volunteers for their activities, as its members and others attending services carry out all supportive functions. In complying with the Charity Commission's instructions it will obtain a copy of the Volunteer policy of each of its user organisations that have volunteers.

These policies should be patterned on a template (provided) and contain the following details:

1. Purpose of the volunteer policy
2. The vision and mission for volunteering
3. Attracting volunteers and volunteer agreement
4. Accessing DBS Checks
5. Induction and training
6. Support
7. Recognition and reward
8. Expenses
9. Insurance, health and safety, accidents and risk assessment
10. Resolving problems
11. Confidentiality
12. Equality, Diversity and Inclusion
13. Volunteering whilst on benefit

The document will contain a statement indicating that it is the Volunteer Policy of the specific group, the date on which it will be reviewed and it will be signed by appropriate representatives.

This policy is reviewed annually